

## Checking your score after the ServSafe exam

There are 2 ways to receive your results:

1. Scores and certificates will be mailed to you (or your manager) in 3 - 4 weeks after the examination. Exams are corrected by computer, at ServSafe, in Chicago.
2. You can check your score 2 weeks (10 business days) after the examination date by going to:

<http://www.servsafe.com/> (ServSafe's website)

It will ask for the class number that you received in class and to create a User name and Password. --

### Trouble?

**IF** you have trouble creating your User name and Password, **or**

**IF** you do not have the class number that you received in class,

**please DO NOT call our office-** we will not be able to help you get your score.

You must wait for us to receive them from ServSafe (from Chicago) and we will mail your score to you after we receive them in 3 to 4 weeks after the exam date.

**IF** you do not wait the required 2 weeks after the exam to check your score online, you may get an error message such as

- 1) **"Student not found in class."** This means that the scores are not ready yet. It does not mean that they lost your answer sheet. Please **DO NOT** call our office. You will have to wait until we receive the scores by mail from ServSafe (in Chicago) and we will mail your score and certificate to you when we receive them.
- 2) **"Results of exams have been mailed."** This means that ServSafe (in Chicago) has mailed the results to our Eastern Food Safety office, **not to you**. We will mail your score to you as soon as we receive them.

*Just in case : Any of our Eastern Food Safety students who does not pass the exam on the 1st try is allowed to retake the exam for the additional cost of the exam (Retest fee: \$90), and sit in on any class for refresher of the material at no extra charge. CALL our office to arrange.*

***Patience. It will be ok.***